



Complete Agenda

Democratic Service
Council Offices
CAERNARFON
Gwynedd
LL55 1SH

Meeting

PORTHMADOG HARBOUR CONSULTATIVE COMMITTEE

Date and Time

5.30 pm, WEDNESDAY, 12 OCTOBER, 2016

Location

Y Ganolfan, Porthmadog, Gwynedd, LL49 9LU

Contact Point

Bethan Adams

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(DISTRIBUTED 05/10/16)

MEMBERSHIP:

Gwynedd Council:

Councillor E. Selwyn Griffiths
Councillor Alwyn Gruffydd
Councillor Jason Humphreys

Local Member
Local Member
Local Member

Co-Opted Members:

Coun. Gavin Buckley
David Mclean
David Eastwood
Dr John Jones-Morris
Ian Roberts
Robert Owen
Peter Lunt Williams

Representing Porthmadog Town Council
Representing Landowners' Interests
Representing Harbour Interests
Representing Leisure Interests
Representing Industrial Interests
Representing Commercial Interests
Representing Criccieth Lifeboat Insitution

Observers:

Councillor Mandy Williams-Davies
Councillor David Richardson
Councillor Gethin Glyn Williams
Councillor Michael Sol Owen

Cabinet Member for Economy
Aberdyfi Harbour Consultative Committee
Barmouth Harbour Consultative Committee
Pwllheli Harbour Consultative Committee

A G E N D A

1. CHAIRMAN

To elect a Chairman for 2016/17.

2. VICE-CHAIRMAN

To elect a Vice-chairman for 2016/17.

3. APOLOGIES

To receive any apologies for absence.

4. DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest.

5. URGENT BUSINESS

To consider any items which are urgent matters in the opinion of the Chairman.

6. MINUTES

4 - 6

The Chairman will propose that the minutes of the meeting of this committee, held on 9 March 2016, be signed as a true record.

7. UPDATE ON HARBOUR MANAGEMENT MATTERS

7 - 13

To submit a report by the Maritime and Country Parks Officer.

8. DATE OF THE NEXT MEETING

To note that the next meeting of the Porthmadog Harbour Consultative Committee will be held on 8 March 2017.

Agenda Item 6

PORTHMADOG HARBOUR CONSULTATIVE COMMITTEE 9/03/16

PORTHMADOG HARBOUR CONSULTATIVE COMMITTEE 9/03/16

PRESENT:

Councillor Alwyn Gruffydd (Chairman)
Councillor Selwyn Griffiths (Vice-chairman)

Councillors: Jason Humphreys (Gwynedd Council), along with Gavin Buckley (Porthmadog Town Council Representative), Dr John Jones-Morris (Leisure Interests Representative), Robert Owen (Commercial Interests Representative) and Peter L. Williams (RNLI) .

ALSO PRESENT: Barry Davies (Maritime and Country Parks Officer), Llŷr B. Jones (Senior Manager Economy and Community Department), Arthur Jones (Senior Harbours Officer), Malcolm Humphreys (Porthmadog Harbour Master) and Bethan Adams (Member Support and Scrutiny Officer).

APOLOGIES: Councillor Mandy Williams-Davies (Cabinet Member for Economy), David Eastwood (Harbour Interests Representative) and David McLean (Landowner Interests Representative).

1. DECLARATION OF PERSONAL INTEREST

No declarations of personal interest were received from any members present.

2. URGENT ITEM

The Leisure Interests Representative noted that Porthmadog Sailing Club had contacted the company that had installed pontoons in the Harbour in the context of installing pontoons on the Harbour wall. The scheme would include a facility to enable the disabled to use them. The Sailing Club had obtained a quotation for the work before the committee had started and they would contact the Maritime Service with further details.

During the ensuing discussion the following was noted:

- Support to the principle.
- The need receive planning permission and approval from CADW and others before proceeding with the work.
- The need to consider the visual impact.
- The proposal would mean losing moorings therefore there is a need to weigh up the financial impact in the context of the Harbour's income and management/ maintenance costs.
- Effect of the tide.
- The need to consider the other users of the Harbour.
- The Sailing Club was encouraged to consult locally, including with the Town Council.

RESOLVED:

- (i) To note support to the principle;
- (ii) To hold a special meeting of the Consultative Committee should more details be received before the date of the next meeting.

3. MINUTES

The Chairman signed the minutes of the previous meeting of this Committee held on 14 October 2015 as a true record.

The Leisure Interests Representative noted that the light on the Madog Yacht Club pontoon was now fully functional.

4. MARITIME SERVICE REPORT

The Maritime and Country Parks Officer guided the members through the report, drawing attention to the following main points:

- No observations had been received relating to the Marine Safety Code since the previous meeting.
- It was anticipated that an auditor from the Coastguard Agency would visit the Council during the autumn to inspect the current code and provide advice regarding any improvements.
- A hazardous shipwreck had been disposed of and steps had been taken to remove a boat located on Cei Balast by issuing a final warning to the owner.
- That the boat on the slipway where an individual resided had been moved as a result of concerns.
- That six notices to mariners were in force as some of the aids to navigation had moved off station and it had not been possible to re-site them in the correct location to date as a result of the inclement weather. It was hoped that the work of re-siting them would be completed in the coming fortnight.
- That Cwch y Dwyfor was being maintained by *Partington Marine* in Pwllheli at the moment with necessary work being undertaken.
- Trinity House's Lighthouse Authority had conducted an inspection on 24 February 2016. The report had drawn attention to the service's failure to comply with the 'Panar' requirements and drew attention to the fact that permission was needed from Trinity House before the location of aids to navigation was moved. It was noted that it was not always practicably possible to receive prior permission.
- That the work of mooring maintenance had been completed today and that the investment would be of great benefit to the Harbour.
- That 97 applications for annual moorings had been received and that 92 of them were returning customers.
- Investment had been made in a new quality CCTV system that would serve as a weapon to tackle crime and disorder.
- The budgetary situation up to the end of February 2016, and noted that the income received in terms of Harbour car park fees were of great assistance to secure a budget that was generally balanced at the end of the financial year.
- That the fees of the 2016-17 financial year had increased by 1% and that the water craft registration payments in relation to postal payments and applications made in the Harbour Office had now been aligned.
- That the Harbour Master's secondment had been extended until the end of September 2016 with a development plan in place in terms of meeting the post's requirements.
- The Consultation of Natural Resources Wales (NRW) on Proposed Special Areas of Conservation and Proposed Special Protection Areas - it was noted that the organisations should submit a response to the consultation directly if they wished to do so.

Members' views were sought in relation to the relocation of the *Fairway buoy*, it was noted that Trinity House supported the principle. The Leisure Interests Representative noted the buoy could be moved slightly but that there was a need to consider that the harbour mouth was moving. The RNLI Representative noted that the organisation had discussed the matter and had advised that the buoy should not be relocated. The Commercial Interests Representative noted that the buoy was in the incorrect location and that mariners from the direction of Pwllheli could not see it.

It was reported that a request had been received from an individual to sell light refreshments on Harbour land, it was noted that one concession currently existed for the sale of ice cream. The Local Member stated that he was open to the option. It was noted that an exemption clause would be included, preventing the applicant from operating when events were held, should the concession be granted. Members noted that the companies on the quay should be consulted before progressing and consider holding a tendering process for the concession to ensure transparency and give everyone an opportunity. Consideration should also be given to the impact of locating the van on the mood of the area and the visual quality of the van selling light refreshments.

The Harbour Master provided details on the maintenance work programme and members were asked to inform the service of any other work that needed to be done. In response to an enquiry by a member, it was noted that the container would be moved near the Harbour Office.

The Chair congratulated the Harbour Master on the extension to the secondment to his post.

During the meeting, the Maritime and Country Parks Officer responded to observations from the members as follows:

- That terms of use would be drawn up for individuals who lived on their boats to coincide with the Harbour Regulations and they would be submitted before the Consultative Committee for approval.
- The situation regarding parking and keeping boats on the grass in Borth-y-Gest would be revisited.
- Acknowledgement was shown regarding the concern about buoys being off-station and every user was advised to contact the Harbour Office before entering the Harbour so that they avoided getting into difficulties.
- In the context of the Council's Parking Order, the Harbour car park income would continue to come to the Harbour in accordance with the existing agreement.

5. NEXT MEETING

It was noted that the next meeting would be held on 12 October 2016.

The meeting commenced at 5.35pm and concluded at 6.40pm

CHAIRMAN

MEETING	Porthmadog Harbour Consultative Committee
DATE	12 October 2016
TITLE	Update on Harbour Management Matters
AUTHOR	Maritime and Country Parks Officer

1. Introduction

- 1.1 The Committee's main function is to consider and advise on matters relating to the management, safety and development of the harbour and to receive Members' observations on issues relating to the harbour.
- 1.2 The purpose of this report is to provide a brief update for the period from March 2016 to October 2016 for the attention of the Committee.

2. Porthmadog Harbour

- 2.1 In 2016/17 figures for boats on moorings in the Harbour were as follows: -

129 boats on annual moorings in 2016. This compares with 142 in 2015. 21 boats had left by the end of 2015/16 and there were 17 new customers at the Harbour.
- 2.2 On the whole, the number of customers was fell slightly during the last year.
 - 1.1 1001 Power Boats were registered in Gwynedd in 2016, compared to 989 in 2015. 37 boats were registered at Porthmadog harbour compared to 30 in 2015.
 - 1.2 31 power boats were registered at Morfa Bychan compared to the 14 registered in 2015.
 - 1.3 729 Personal Watercrafts were registered in Gwynedd in 2016. This compares with the 699 registered in 2015.

2. Marine Safety Code

- 2.1 An original copy of the Marine Safety Code has already been distributed and is available for all Committee Members, it is also available on the Gwynedd Council website. The Senior Harbours Officer is reviewing the Safety Code. We sincerely hope that the Senior Coast Guard Inspector visits the Council early in 2017 in order to inspect the Safety Code and offer feedback on the Code which is relevant for Gwynedd Council Municipal Harbours.
- 2.2 The document is reviewed on a regular basis and it is necessary to receive the observations and opinions of the Consultative Committee on the suitability of the Safety Code and receive comments on its content so that the Safety Code may be revised and made relevant to the activities of Porthmadog Harbour.
- 2.3 No issue or concern has arisen since 2016 which is relevant to the safety of the Harbour. Concerns about public safety have been raised due to members of the public walking across the Northern Bank at low tide and getting into difficulties as the tide comes in.

3. Main Matters

3.1 Navigation

- 3.1.1 Trinity House's Lighthouse Authority conducted an inspection on 26 July 2016. Compared with previous reports, the 2016 report confirmed that the condition and locations of the Porthmadog Navigation Aids had improved.
- 3.1.2 The Harbour's Navigation Aids maintenance work programme has been completed in accordance with the permission and instruction of the Consultative Committee. An update of the current situation will be given to Members at the meeting.
- 3.1.3 No Mariners' Notice is in operation in Porthmadog harbour.

3.2 Maintenance

- 3.2.1 Arrangements and a work programme for maintaining key elements of Porthmadog harbour will be submitted by the Harbour Master at the meeting.
- 3.2.2 The Harbour Master will submit a maintenance work programme to be carried out at Porthmadog Harbour during the October - December period, along with an outline of the work programme to be carried out during the January - March 2017 period. The feedback of Committee members on any additional work that requires consideration and inclusion in the work programme is requested.

3.3 Staffing Matters

- 3.3.1 The employment period of the Porthmadog Harbour Assistant (seasonal) ended on 30 September 2016. In order to ensure support for and a continuation of the service across the county, the employment period of the Barmouth and Aberdyfi Harbour Assistants has been extended until the end of December 2016. Two harbour assistants will be part of the broader Marine team to ensure that it is possible to respond to incidents and complete the maintenance work programme at Porthmadog, Aberdyfi and Barmouth harbours over the winter months. The Barmouth Harbour Assistant's work location will be moved to Porthmadog initially in order to secure additional assistance in Porthmadog over the winter months.

3.4 Other Matters

- 3.4.1 **Merchant Shipping Company Enquiry.** An enquiry has been submitted by a merchant shipping company as to the possibility of importing heavy cargo on board merchant ships to Porthmadog for the purpose of supplying a nearby power station. Albeit an exciting proposal, the substantial work that would have to be undertaken to free up moorings, move a pontoon and relocate the majority of the boats in the harbour before a merchant ship can sail into the Harbour and take mooring at the Harbour's quay would have to be considered.
- 3.4.2 **Porthmadog Harbour slipway area and adjacent lands.** All service vessels that were once tied to the side of the slipway for a long time have now been removed. This has improved the appearance of the site and has improved the Safety of the area. The Harbour's staff is preparing for the relocation of the Harbour's equipment storage

container before the end of October 2016 in order to improve the appearance of the site.

- 3.4.3 **Madog Sailing Club Plan.** Representatives of the Madog Sailing Club have already submitted a verbal report stating the Club's intention to submit an application to increase the number of pontoons in the Harbour. A rough plan outlining the desired location of the pontoon by the Sailing Club is attached. Members were asked for their opinions on the attached initial plan.

3.4.4 Borth y Gest Area

4. Financial Matters

- 4.1 A summary of the Harbour's budgets and current financial situation will be presented at the meeting.

- 4.2 During the period, it was necessary to commit financial resources to the following: -

- Maintenance of Navigation Aids and Beacons
- Maintenance of Council moorings £4K was invested during the period.
- Extending staff employment term
- Maintenance of lands and benches. Cutting grass and protecting trees
- Closed Circuit Television. £3K was invested in a new system to safeguard Harbour property and users. Thus far, three cases have been investigated by the Police as a result of CCTV. One upsetting case was when a member of the public dumped kittens in a rubbish bin next to the Harbour's office.
- Cwch y Dwyfor. Substantial investment (£10K) to fix the boat so that it would comply with the requirements of the Code of Practice. The work vessel is located permanently at Porthmadog Harbour to ensure that all navigation aids are in their required position all year round.

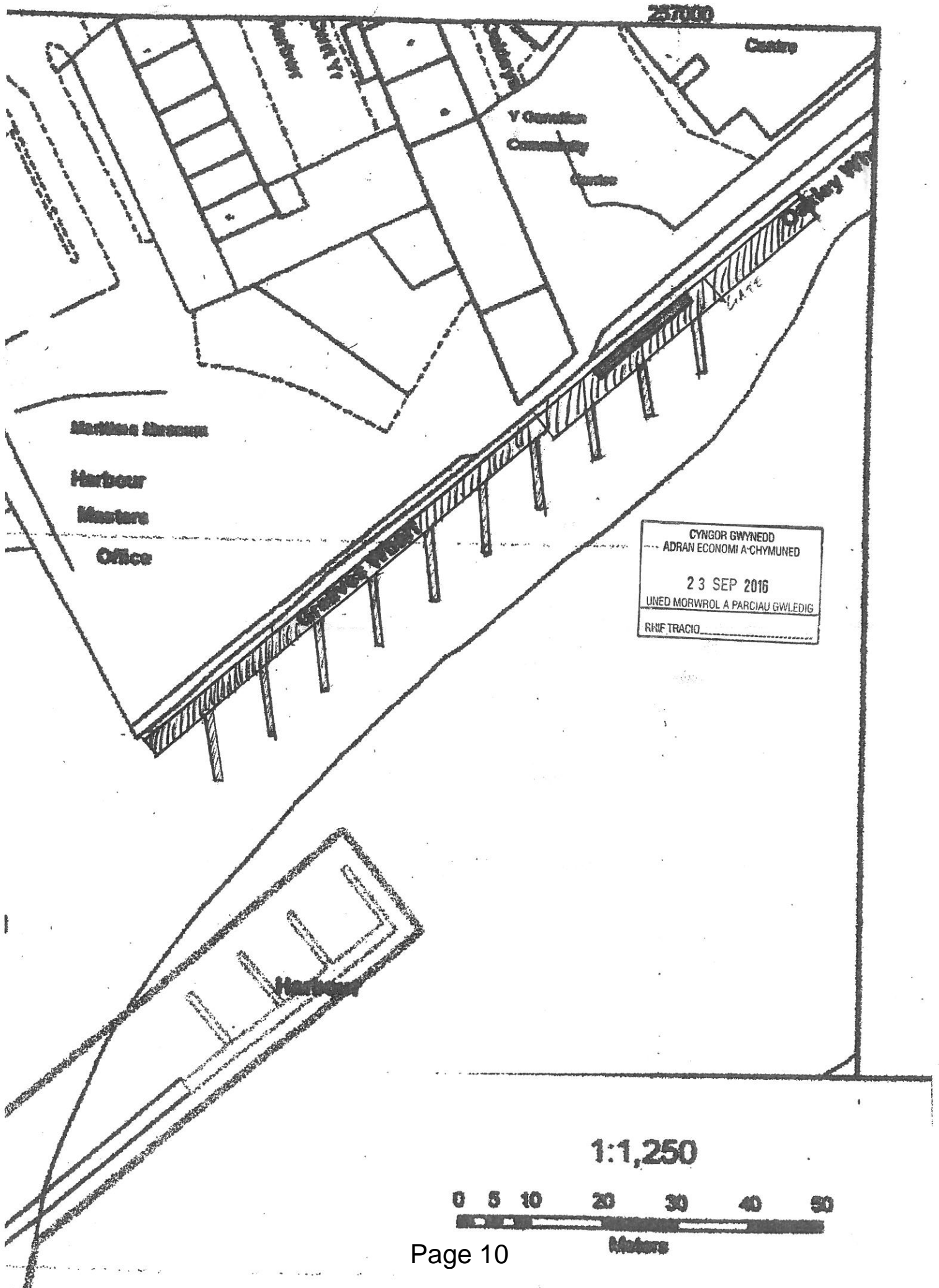
- 4.3 The budgets are monitored monthly and a Second Quarter Review will be undertaken during the first weeks of October.

- 4.4 **Fees and Charges 2017/18.** The prospective figures spreadsheet for Porthmadog Harbour 2017 is attached. Inflation for harbours for 2017/18 is anticipated to be at 1.85%. In order to meet the financial challenge and the service's income target, it is recommended that fees for Porthmadog Harbour be increased by 2% on average for the 2017/18 financial year. Emphasis is placed on the fact that it is only a draft that has been submitted to Members and that the fees will be subject to confirmation by the Portfolio Leader early in 2017.

5. Events

- 5.1 The following was held at Porthmadog Harbour in 2016: -

- Motor Bike Exhibition Event
- Celtic Long Boat race event from Pwllheli to Porthmadog including a number of other Celtic Long Boat competitions arranged through the Madog Sailing Club.
- Number of visits by film crews



Harbwr Porthmadog Harbour

2017/18

	2016-17	2016-17	2017-18	2017-18	
<i>Er manteisio ar y ffi 'lleol' mae yn hanfodol fod daliwr yr angorfa wedi bod yn breswyl yn barhaol a llawn amser yng Ngwynedd am y bum mlynedd diwethaf.</i>	Lleol Local Ex. VAT 1%	Eraill Others Ex.VAT 1%	Lleol Local Ex. VAT 2%	Eraill Others Ex.VAT 2%	<i>For a 'local' rate to apply the applicant must have been resident in Gwynedd on a permanent and full time basis for the previous five years</i>
Tollau Harbwr y fedr (Ffi blyneddol. Pob cwch)	32.70	34.00	34.00	34.00	Harbour Dues per meter (Annual fee. All vessels)
Rhent Angorfa Dŵr Dwfn + Tollau Harbwr Ardal 1	321.42	396.29	327.85	404.22	Deep Water Mooring Rental + Harbour Dues Area 1
Rhent Angorfa Dŵr Dwfn + Tollau Harbwr Ardal 2	299.47	376.53	305.46	384.06	Deep Water Mooring Rental + Harbour Dues Area 2
Rhent Angorfa Dŵr Dwfn + Tollau Harbwr Ardal 3	277.49	352.35	283.04	359.40	Deep Water Mooring Rental + Harbour Dues Area 3
Rhent Angorfa Gwlyb + Tollau Harbwr Ardal 1	289.03	363.34	294.81	370.61	Wet Mooring Rental + Harbour Dues Area 1
Rhent Angorfa Gwlyb + Tollau Harbwr Ardal 2	267.05	341.13	272.39	347.95	Wet Mooring Rental + Harbour Dues Area 2
Rhent Angorfa Gwlyb + Tollau Harbwr Ardal 3	245.09	321.59	249.99	328.02	Wet Mooring Rental + Harbour Dues Area 3
Rhent Angorfa Sych + Tollau Harbwr Ardal 1	188.07	233.06	191.83	237.72	Drying Mooring + Harbour Dues Area 1
Rhent Angorfa Sych + Tollau Harbwr Ardal 3	144.14	189.12	147.02	192.90	Drying Mooring + Harbour Dues Area 3
Trwydded Angorfa - Angorfeydd Preifat (Angorfeydd ôl a blaen yn unig) yn cynnwys Borth y Gest	44.14	44.14	45.02	45.02	Mooring License – Private Moorings per mooring (Fore and aft moorings only) including Borth y Gest
Cwch ymwelwyr – Dyddiol neu rhan o ddiwrnod					Visiting Vessels – Daily or part of day
Cwsmeriaid Harbwr/Marina Cyngor Gwynedd	5.00	-	5.00		Gwynedd Council Harbour/Marina Clients
Pob Cwch Ymweld Arall	-	6.67		6.67	All Other Visiting Vessels
Ardal 4 Borth-y-Gest					Area 4 Borth-y-Gest
Pris y fedr am flwyddyn	18.89	34.00	19.27	34.68	Price per meter per annum
Cychod Masnachol (Cofrestredig) Pris y D.G dyddiol neu rhan diwrnod	0.66	0.66	0.66	0.66	Commercial Vessels (Registered) Price per G.R.T per day or part of day
Trwydded Parcio a Lansio – uchafswm 50 llestr	1418.59	-	1446.96	-	Park and Launch License – max 50 vessels
Lansio cychod eraill – fel ffioedd lansio traethau	-	-	-	-	Launching fees – as per beach launching fees
Gaeafu ar ddŵr yr Harbwr + 25% Tollau Harbwr	151.60	151.60	154.63	154.63	Vessels on winter moorings + 25% Harbour Dues
Diddymu cais angorfa. Gorddewisol	Rheol 1/18	Rule 1/18	Rheol 1/18	Rule 1/18	Cancellation of mooring (Discretionary)

CYNGOR GWYNEDD COUNCIL

Uned Morwrol a Pharciau Gwledig
 Maritime and Country Parks Unit

Rhybudd Morwriaeth Lleol - Local Notice to Mariners

Harbwr Porthmadog Harbour Lleoliad Cymhorthyddion Mordwyo Positions Aids to Navigation			
Fairway	LFlw 10s	52° 52. 351 N	004° 10. 013 W
1	Q FL G	52° 52. 366 N	004° 09. 472 W
2	Q FL R	00° 00. 000 N	000° 00. 000 W
3	FL G 3s	52° 52. 492 N	004° 08. 975 W
4	FL R(2)5s	52° 52. 795 N	004° 09. 240 W
5	FL G(2)5s	52° 53. 080 N	004° 09. 377 W
6	FL R (3)10s	52° 53. 428 N	004° 09. 646 W
7	FL G (3)10s	52° 53. 787' N	004° 09. 353 W
9	FL G (4)15s	52° 54. 099 N	004° 09. 099 W
11	FL G (5) 20s	52° 54. 353 N	004° 08. 905 W
Temp	Unlit	52° 52. 488 N	004° 09. 054 W
8	FL R (4)15s	52° 54. 521 N	004° 09. 068 W
10	FL R 2.5s	52° 54. 587 N	004° 09. 005 W
13	FL G 2s	52° 54. 604 N	004° 08. 644 W
12	FL R 4s	52° 54. 638 N	004° 08. 302 W
14	FL R 6s	52° 54. 764 N	004° 08. 147 W
15	FL G (2) 5s	52° 54. 884 N	004° 07. 968 W
17	FL G 6s	52° 55. 015 N	004° 07. 866 W

Swyddog Morwrol a Pharciau Gwledig – Maritime and Country Parks Officer

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 01766 512927 – 07879433147

barrydaviestec@gwynedd.gov.uk

Harbwr Porthmadog Harbour

Mae'r slanel yn newid cwrs yn rheolaidd. Cynghorir bod morwyr yn cysylltu gyda'r Harbwrfeistr am y wybodaeth diweddaraf.

The channel changes course regularly. Please contact the Harbourmaster for the latest information.

01766 512927 / 07879 433147

VHF: 12 / 16

MORFA BYCHAN

CWT POWDR

BORTH Y GEST

CEI BALAST

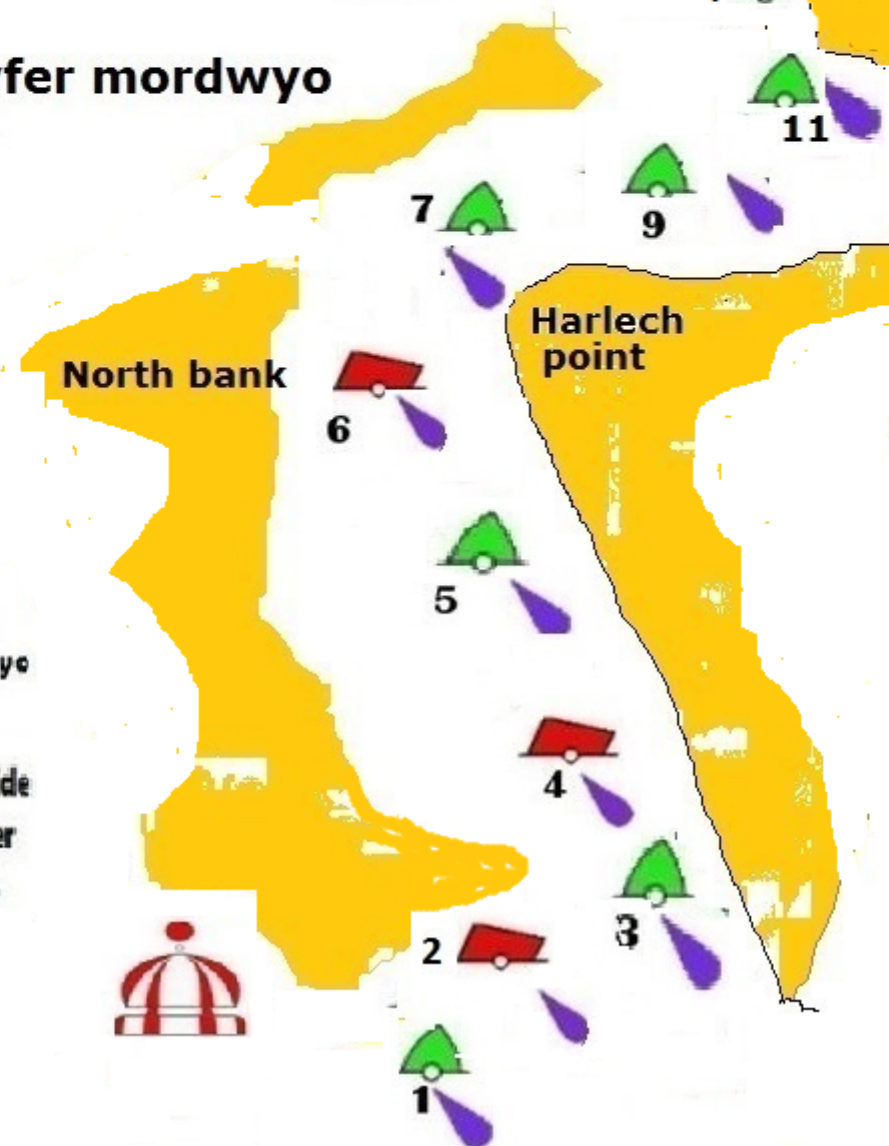
Nid yw cael ei ddefnyddio ar gyfer mordwyo
Not to be used for navigation

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Cynghorir morwyr i beidio â mordwyo dras y draethell oni bai Oddi fewn 2 awr pob ochr pen llanw (dibynnol ar gyflwr y môr) I-gychod gyda drafft fwy na 1.5m cynghorir morwyr i beidio mordwyo Dros y draethell oddi fewn 1.5 awr pob ochr pen llanw.

The channel should not be used at any time, other than 2hrs Either side Of High water (Dependant on sea state) Vessels with A draft greater Than 1.5 should only use the Channel 1.5hrs Either side of high water.



Harbwr Porthmadog Harbour

Latitude & longitude

As from the **20/09/2016**

Fairway	LFlw 10s	52° 52. 351 N	004° 10. 013 W
1	Q FL G	52° 52. 366 N	004° 09. 472 W
2	Q FL R	00° 00. 000 N	000° 00. 000 W
3	FL G 3s	52° 52. 492 N	004° 08. 975 W
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Temp	Unlit	52° 52. 488 N	004° 09. 054 W
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15	FL G (2) 5s	52° 54. 884 N	004° 07. 968 W
17	FL G 6s	52° 55. 015 N	004° 07. 866 W

Harbwrfeistr Harbourmaster

malcolmhumphreys@gwynedd.gov.uk